

Ridgeview Classical Schools BOD
2-18-03
Ridgeview Classical Schools
Board Room @ 6:00pm

Attendance:

I. Executive Session

A. Contract & Personnel Performance Issues

II Minutes Review-Amend/Approve 1-17-03 Meeting began: 6:18 pm

In attendance: Dr. Moore, Kim Miller, Mr. Carpine, Jim Powers, Peggy Schunk, Amie Sharp, Peter Jhones, Roger May, Brian Robertson, Ron Dean,

III. Reports:

A. Introduction of New Member: BOD has appointed Amie Sharp to fill Theresa's vacancies. Peggy has accepted the role of both Vice President and Secretary.

B. President – Flags can be flown over the US capital in the name of RCS for one day. Then the flag would be given to our school. Kim motions to spend the money for this if Mr. Carpine feels it is worthwhile. Peggy seconds, unanimous. Several thank you notes from parents of our students.

C. Vice President – Presented Ft. Collins Forum advertising to BOD for consideration. Appears to be more costly than we can manage in our current budget.

D. Secretary

E. Treasurer

F. Member – Gave handout of Tech plan for BOD to review.

G. Principal – Have not completed analysis of homework, will be in our boxes by end of the week. Book given to RCS by Matheus Schultz, (a foreign exchange student) with a letter. See attached. Still working on March 24th Open House.

H. Assistant Principal – Play ground will be completed shortly. Decided to rearrange basketball hoop. School is coming this weekend to take away our left over furniture. We now have a flag pole, we have students raising and lowering as well as learning proper flag etiquette. CSAP's 3rd grade reading tests have to be completed by Feb 26th. We have two more training sessions to go to for certification of CSAP's

IV. Unfinished Business

A. Volunteer Hours – Kim 60, Peggy 40, Jim 51, Amie ?

B. Enrollment Update – 2002-2003 K-4 will be lottery system. All other grades will be open enrollment. We have a much stronger interest than previous years. Need to know students that are moving from the area. We have a community partnership with GK gymnastists for anyone interested in full-time Kindergarten. There will be a fee from GK to the parents. They will support our Kindergarten programs and their teacher will be trained by us. We need to send letter to K parents this week explaining this option.

C. Info Meeting – 3rd Mondays We are trying to arrange an informational meeting with parents from Traut. Dr. Moore and Mr. Carpine will set a date. Also need to set up a 6th grade info night. About 25 people showed up for our informational meeting last night.

D. Policy Violations – Report - None

- E. Grant Status – This month we do not have the cash in our general fund to cut payroll checks by the last Friday of the month without going into our Money Market.. The only reason we do not have the cash available is that we have not received our grant monies that we have requested. We can ask the district to cut a check early or we can explain to our teachers why we cannot pay until the 5th of the month. Peggy motions to pay the teachers by the last Friday of the month even if we have to lose interest. Jim seconds. Passed.
- F. Discussed the spending of grant money. Pete Dubler saved us significant amounts of money in several areas and we need to decide where to apply them. Kim proposes we allocate the \$742 that the music department wants to buy instruments to come out of our 141 monies. 141 dollars are those that are spent directly on the students. Amie motions. Jim seconds. Unanimous.

V. **Community Comments –**

VI. **New Business**

A. Policy Discussion

- 1. Personal Medical Leave – discussed some definitions used in this policy. Considered restrictions of paying for 6 weeks personal leave. We will pay for six weeks leave with the understanding that they will come back full time after that. If they do not want to come back – each month they work will equal one week of paid leave. Val will give us a guideline. This includes pay as well as benefits.

Persons returning part time will be based on the hours that they work on an individual basis. Jim will revise this policy and check with our lawyer.

- B. Volunteer Policy - Amie will attend an elementary staff meeting to improve understanding in this area. We will write a policy to clearly define these boundaries. Need a clear Code of Conduct for all volunteers

- 1. Confidentiality – We will write a confidentiality form for all volunteers to sign.

Break

C. Discussion – .

1. Open House – Plaques - Peter Jhones has a potential company that we will look at to work with. Jim has ideas to discuss with Lauri. Amie is helping with invitations. We will allocate up to \$400 for plaques in appreciation.

2. School Calendar – Kim proposes that we do not extend our school year as the district is considering doing. PSD follows CSU. We will think about changing the time of our spring break so it does not conflict so much with CSAP testing. Kim is working on a proposed calendar. We are going to take off the Wednesday before Thanksgiving. Dr. Moore would entertain taking off the first Monday after Christmas Break for a teacher training day to communicate with staff after such a long vacation. We will not take off Martin Luther King Day because it falls so close to Christmas break. We will honor any absences on that day as excused.

3. Homework Report – will be forthcoming

4. Graduation – Miss Sikora is ordering invitations and robes, coordinating music etc. Should we have some kind of senior dinner? Where? Valedictorian, salutatory address and Dr. Moore will speak. We like the idea of a senior dinner, just the students and their high school teachers, maybe it should be set up more like a roast. Dr. Moore will discuss this with teachers for input.

5. Fieldtrips – We will write a policy around fieldtrips and approving them. We will approve the third grade field trip with the understanding that there is still a charge if it is cancelled.

VII. Other -

VIII. Community Comments –