

Ridgeview Classical Schools
Board of Directors Meeting Minutes
January 19, 2006
5:00P.M. Board Room RM #201

Present: Dr. Moore, Kim Miller, Peggy Schunk, Jim Powers, Dom Carpine, Patrick Quadrel, Laurel Van Maren.

Absent: None.

At (Minutes) – Director Schunk moved to go into Executive Session. “The Board went into executive session concerning personnel review and job responsibilities [description of topic, e.g. “personnel matter”] as authorized by Colorado Revised Statutes, Section 24-6-402(4)()[*fill in proper letter number*].”

Director Powers seconded the motion.

Those voting AYE: Directors Miller, Schunk, Powers, Quadrel, Van Maren.

Those voting NO: None

Motion passed 3-0

Pursuant to C.S.R., 24-6-402(4)(), the Board voted to meet in executive session for discussion of personnel review and Assistant Principals job responsibilities.

Executive Session adjourned at 5:09 pm

Regular Business Meeting

Present: Dr. Moore, Kim Miller, Peggy Schunk, Jim Powers, Dom Carpine, Patrick Quadrel, Laurel Van Maren.

Absent: None

1.0 Call to Order

President Kim Miller called the regular business meeting to order at 5:15 PM.

2.0 Pledge of Allegiance

3.0 Adoption of Agenda

Laurel moved to adopt agenda as is.

Director Powers seconds.

The voting was as follows: unanimous.

Those voting AYE: Directors Miller, Schunk, Powers

Those voting NO: None

Absent: None

Motion passed 3-0

The Board voted to adopt the agenda.

Vote to approve minutes. Motioned by Jim with corrections. Laurel seconded.

Unanimous.

4.0 Reports

A. President – thank you note from teachers

B. Vice President/Secretary – thank you note from parent that spent time in hospital

C. Treasurer – Copy machine leases complete. Black and white will be delivered tomorrow. Not sure when the color will be here. Working on T1 still. Recommend we continue with MBI through march – run two lines at same time in case we have any issues. 30 day overlap. Peggy motions to approve this. Jim seconds. Unanimous. Cost is \$450.00 for the one month of double service

D. Member – Patrick visited 25 classes (20 hours) 16 teachers in elementary school

E. Member – would like to recommend Dr. Moore look at some free info on web from Richard Mitchell. May be good for teachers. \$50.00 fee to share text. Books are also available. Also wanted to congratulate school on Acc. report. Kim – we are asking why are reports are 1st through 5th instead of including 6th grade, along with Liberty – not sure who made this decision.

F. Principal- Dr. Moore – not on parking duty because I am now teaching a first period class. Teaching 2 ½ classes this semester. Report cards – some students may not pass -they have been notified. I am pleased with the grades. %age of honor and high honor students is well over 50%. The students are doing a very good job.

G. Assistant Principal – youth orchestra uses our building for practice – in return they put an add in their brochure. Contacted 9 news who cares to visit our school. We are required to have yearly testing on all fire and alarms in school mandated by state of Colorado. The company we have been using is not certified, the company we need to use is more costly. Approx. \$1,100.00 annually. Note: add \$900.00 additional to maintenance and operations of building.

H. Business – discussion of updated budget. PSD needs to tell us how to expense \$\$'s we are paying Dunamis.

I. Fundraising – Shelley Purcell – fundraising is quiet now. Bammy's in February. School bought gift cert. through school's script program – money should go to fundraising. Peggy motions that all profits from script should go through fundraising. Jim seconds. Unanimous. Carnival – 9 volunteers. April 22 is the date. Mr. Smith Italian dinner date – March 24 (tentative).

J. Other committees – Accountability – one report - received grievance letter and reviewed. Based on

recommendations of last meeting, we have sent letter to parent acknowledging receipt of grievance and that we are reviewing it. Will make comments at next BOD meeting.

Surveys – not a great return last year. We reviewed what we were asking and condensed the survey. One page front and back. BOD recommends several changes. Discussed making different surveys for upper and lower school. Dr. Moore will continue to look over and give input. Would like to distribute and return before spring break. Does this accomplish what the board wants to know? Teacher survey – less than 50% return. Want to distribute during faculty meetings and turn in same day. This was a big problem last year because only the unhappy responded. Will survey the 3 week teacher training at the end of training.

Yearbook – Peggy motions to let yearbook spend up to \$2000.00 of their own money for a laptop. They thank the BOD for one laptop and a color printer. Patrick seconds. Unanimous.

K. Teachers - none

5. Old Business

A. Enrollment/Lottery Update – 2006-2007 – Will begin lottery on March 6th

B. Info Meetings –Update – next meeting in Feb 13

C. Policy Violations/Communications – Report - None

D. Facility Discussion

1. Addition – Kim gave background of easement, law suit and addition.
 1. location – North and west of Kindergarten classroom. 11,000 square footage.
 2. timeline – complete by Jan 2007.
 3. cost – we have \$1.1 million from bond. \$600,000.00 in money market. Both of these were designated for new construction. Overall cost is \$1.479.098. We have \$200,000.00 extra. Questions about enrollment and additional students because of addition. Problem with existing building is noise from the band, as well as not having any extra classes for more kids.
 4. strategy – hope to break ground in May – complete in Sept. Need to get through P & Z. Peggy motions to move forward on addition. Laurel seconds. Laurel votes: Yes. Patrick votes: no Jim Yes, Peggy Yes Kim Yes. Motion carries 4-1. Dom will instruct Heath construction to go forward with plans.
2. Entry Area – have a bid for Entry benches, need to look at. Will remodel crawl space into closets for office storage and fix door to resource room.

E. Volunteer Hours

F. Review Action Items – Need to talk to Ruffdogs about grade book for parents. Dom will do initial contact, will not oversee. Mr. Jones will assist. Concrete will be installed Feb 3. Tables after that. Mrs. Schunk needs to write Charity policy. Will send out CLCS postcards in weekly notes. Need passwords for Patrick and Laurel. Packets for new members - add to Action Items. PAC expenditure cost and timeline – lights – waiting on bid. Meeting with attorney – will do this on 1-26-2006 at 11:15 am to 1:15 pm. Music conference – all state/western state conference – there will be 2 students going. Round tables for Northern CK – Dr. Moore needs to ask teachers if they want to attend.

6. Community comments – 3 min per person - None

7. New Business

A. Policies Third and Final Reading- Policy Revision

1. 1E 2.1 Selection Process – Jim motions to adopt this policy as is. Peggy seconds. Unanimous.

B. 2nd reading – Revision/Review

1. SE 13.0 Philosophy of Sports – “They are” in 2nd paragraph. Will move to 3rd reading
2. E 2.15 Conflicts of Interest – Patrick would like to refer to a subcommittee. Laurel and Patrick will make a draft. What to break down into categories. Will keep on second reading.
3. SE 8.5 Parent Grievances – Move last 2 sentences in 1st para. To below #2 – BOD meeting. Will move to 3rd reading with changes.

C. 1st reading – Revision/Review.

1. B 1.5 Expense Reporting – Need to add titles of eligible card holders. Add sentence – If holder of CC allows other employee to utilize card, that person is subject to same terms as written above. Move to 2nd reading with changes.
2. SE 10.0 Enrollment - Need change date of lottery, and qualify completed paperwork. Peggy motions to approve this policy as is. Jim seconds. Unanimous. Need to re-write – change b) to c). Add two more paragraphs. This is now on 1st reading.

8. Budget work – Update Went through each line item and discussed actual working budget. Discussed % of contingency. Need for more TA’s. Peggy motions to adopt new budget with changes discussed. Increased in merit pay (\$50,000), TA’s (instructional staff), custodial (maintenance person) and other changes made for future years. Patrick seconds. Role call vote: Kim: yes; Peg: yes; Jim: yes; Patrick: yes; Laurel: yes. Unanimous. Vote passes.

9. Discussion Regarding charter renewal – Dr. Moore and Kim met with district. Mrs. Miller had several conversations with district before meeting. District has hired a new lawyer to deal with charters. They know we have great test scores, ect – told us what we need to submit in one month for now. Will need a work session to look this all over before submitting to district. We hope within one month (before spring break) we will submit and they will act in an open BOD meeting. Two steps – BOD approves charter, any changes we need to include. Once this happens we enter into contract negotiations. The attorney they hired has not been known to be friendly to charters. He does not like our contract although was not specific – did not like our waivers. We need to go through all PSD new waivers to wave them. Barry will negotiate our contract. When we know the date BOD will vote for our recharter – we need all parents there!! Acc. Committee will help with waivers. We need to ask our charter to be the same length as our bond.

10. Community Comments – 3 min per person None

11. Executive Session (2/3 votes required) None

12. Open Session if action needed

1. Confidential Personnel Actions NONE

13. Meeting adjourn

Peggy Schunk moved to adjourn at 10:01pm. Jim Powers seconds. Motion passed unopposed.