

**Ridgeview Classical Schools**  
**Board of Directors Meeting Minutes**  
**8-17-2006 6:00pm**  
**Room #201**

Present: Dr. Moore, Kim Miller, Peggy Schunk, Dom Carpine, Patrick Quadrel, Laurel Van Maren, Chelli Purcell

Absent: None.

At 3:39pm – Director Schunk moved to go into Executive Session. “The Board went into executive session concerning Admin review, vendor contracts/personnel issues, AAC Review of Parent and Staff Surveys, [description of topic, e.g. “personnel matter”] as authorized by Colorado Revised Statutes, Section 24-6-402(4)(    )[fill in proper letter number].”

Director Van Maren seconded the motion.

Those voting AYE: Directors Miller, Schunk, Quadrel, Purcell, and VanMaren

Those voting NO: None

Motion passed 5-0

Pursuant to C.S.R., 24-6-402(4), the Board voted to meet in executive session for discussion of Admin review, vendor contracts/personnel issues, AAC Review of Parent and Staff Surveys,

Executive Session adjourned at 6:02

**Regular Business Meeting**

Present: Dr. Moore, Kim Miller, Peggy Schunk, Dom Carpine, Laurel Van Maren, Patrick Quadrel, Brian Robertson.

Absent: None

**1.0 Call to Order**

President Kim Miller called the regular business meeting to order at 6: 14 PM.

**2.0 Pledge of Allegiance**

**3.0 Adoption of Agenda** changes in agenda – add: 2A school supplies 4A dress code  
4.B color of slip for dress code. 4C Violin 4D requirement of earth science. Laurel moves to adopt,  
Chelli seconds – Unanimous.

Motion passes unopposed. NOTE; our executive session of Aug 3 we attempted to tape but due to technical difficulties did not.

Minutes from BOD meeting 6-8-2006 - were approved with corrections – adding members to meetings and correcting spelling. Chelli motions to approve, Laurel seconds. Unanimous.

## 4.0 Reports

A. President – Aurora School district are 20 points below state average – but they were happy because the achievement gap is closing due to white kids scoring lower – closing the gap between the groups. July 12 sent letter to let our parents know that we will still exist no matter what happens at the state board. Still pursuing accreditation for American Academy of Liberal Education, but may postpone a while – we will contact them in January. The state board will rule on the funding and governance only have the power to remand us back to the district with direction. Sept 13 at 1:30pm is the date of state board meeting.

B. Vice President/Secretary - None

C. Treasurer – Patrick Quadrel fills in until we appoint a treasurer. He has looked over all statements and believes everything is fine.

D. Member – Patrick – None

E. Member – Van Maren – discussed several articles and magazines she receives about school reform in America.

F. Principal – CSAP scores are in. Scores are pretty good. We were concerned about 6<sup>th</sup> grade because of the %age of high needs kids and those grades were pretty good – better than expected. 8<sup>th</sup> grade scores were very high. High school extremely strong. 10<sup>th</sup> grade science was 95 or 96 %– highest in the state. ACT scores were higher than last years. The Coloradoan has not put individual ACT scores in the paper to compare us the other PSD schools. Teacher training has started and going well. Monday – one professor from Hillsdale to speak to teachers. Riggs training starts on Tuesday, Math training next week also. Our science dept. is developing an inquiry based feel to their department. Letter from science dept to environmental science parents offering an explanation and a look at the text. Professional Development funds – discussed what RCS will pay for if teachers want to take classes. Board gave Principal ability to offer this to teachers within certain restrictions.

G. Assistant Principal – CSAP individual scores arrived today, need to disperse to families. PSD has CSAP results from last year and previous years – they are willing to give this information to us! We will get this next week. MS walk – will take place in our building next week – evenings and weekends. Press releases will be going out to all papers with us mentioned. They invited BOD to come to finish line on Sunday Aug 27<sup>th</sup> from 10 -2 . Mr. Carpine will be there. Liberty Common invited us to their 10 year reunion. Aug 24<sup>th</sup> at 7pm. Peg, Kim, Laurel, Dom, Chelli, Terrence will go. AP results – overall very strong. Latin did very well – everyone placed AP bio – all students got 5's. Calculus was not great.

H. Business – looked over budgets. Discussed salaries that need to be accrued and monies we lent Tashman that we now have to show. This will save money in the future years. It was an unbudgeted item that did put us over budget – For Sample and Bailey to do audit for building corp – increases price significantly. We never pulled one cent from any of our savings. Everything we spent last year came from our operating costs. Peggy motions to move \$100,000.00 from Money Market to the 20/20 account. Patrick seconds, unanimous.

I. Fundraising - Lynn Dompier will be heading this committee for this school year.

J. Accountability – Brian- sent to Dr. Moore summary of parent surveys about teachers. Dr. Moore appreciates work that it must have taken for this data. Discussed maybe ways to improve for next year. They will be working on school accreditation report to district. Parent surveys after Christmas break. teacher surveys after spring breaks. All teachers need to complete their surveys. Discussed a specific survey for training. Dr. Moore will work out details with accountability committee.

Peggy motions to go into executive session. Laurel seconds. Unanimous. AT 8:11pm. We are now recording this session. Back to general session 8:17.

K. Sports – New athletic director is Miss Prewitt.

L. Curriculum – new Calculus book – funds are available. 8<sup>th</sup> grade will read Lord of the Flies for first time in Lit. Senior thesis “The Brothers Karamazov” instead of “Crime and punishment” AP classes – do students have to take AP exam at end of class? Dr. Moore and Mr. Carpine will tell teachers that a letter needs to go home to parents making them aware of these tests and we need an answer and \$\$ up front. AP Biology – you have to take test. Parent needs to sign letter. Senior finance – Mr. Carpine wants some more direction. This class has always been pass/fail – This will now have a real grade put to it. All seniors must attend – they cannot leave class to visit other teachers. Mr. Carpine will write a syllabus. Time value and debt are two important things that need to be taught in this class.

## 5. Old Business

A. Enrollment/Lottery Update – number of students - 691

B. Info Meetings -Update – about 50 groups attended - many upper school students enrolled.

C. Policy Violations/Communications – Report - none

D. Facility Discussion with Building Corporation -

1. Addition – Update – steel arrived early. Should pour cement one week before school starts. Middle of October should be done – if all goes well. Had to add bathrooms to meet code. We will remodel kitchen, wall in old music room and resource room. We had allocated \$40,000.00 for this but bathrooms cost that much alone. We have this extra money, will try to get from general fund. Kitchen – boys will start dismantling. New cupboards are laminate. New ovens, stove, microwave, not refrigerator or freezer. Peggy motions to add \$3,000.00 extra to finish kitchen. this totals \$13,000.00 Chelli seconds. Unanimous. Peggy motions to spend \$40,000.00 for bathroom costs out of facilities money that has been saved. Chelli seconds. Unanimous. PAC/is complete except for the stage floor. Stage is \$18,000.00. Carpeting from entrance \$5,236.00. We will re carpet stairs and jr high hall if we can afford it. We will wait for stage and extra carpet until Christmas – due to dirt from construction. Dom will get on their schedule immediately so they can start the day we leave for vacation. Dom will ask about wood curing and humidity. Sound booth will be done by church if we buy materials.

Peggy motions to spend donated money on resurfacing of stage. Laurel seconds.

Unanimous. We will contact donors to see if we can make a plaque thanking them for the stage. Grass area where garages were – need drainage – very expensive.

French drain is possible. Dom will try to work it out and get a bid.

2. Another Lab needed – Dr. Moore will come back with a recommendation by Christmas.

3. Children's World – owner of building said they do not want to sell, will only lease for approx \$7,000.00/mo. They know we are interested in buying it but only for a reasonable price.

- E. Volunteer Hours – Peg –100 Laurel- 200 Patrick- 20 Chelli – 60 Kim - 120
- F. Review Action Items – discussed who is doing what.

## **6. Community comments – 3 min per person**

## **7. New Business**

### A. Policies Third and Final Reading- Policy Revision

1. Intent of Dress Code – already says “do not sag in crotch – so “baggy” is not allowed. We will allow cargo pants in HS as long as they are not baggy. Black and white uniform – we need to enforce and buy this outfit.
2. Policy E- 8.2 Employee Dress Code –
3. Discussed changing the pink slip color to track better – We will keep pink slips the same as they always were.
4. Policy M – 3.5 Use of the Production Printer/Copier – complete as is. We need to see what the actual costs are.
5. Policy SE – 4.25 Personal Hygiene - done  
Peggy motions to adopt all third reading policies with all changes. Chelli seconds. Unanimous. We need to change immediately and send to update hand book.

### B. 2<sup>nd</sup> reading – Revision/Review

1. Policy E- 8.51 Sexual Abuse/Harassment – added “abuse” where ever necessary plus added last sentence. Insurance company asked us to do this.
2. Policy M-1.5 Charity Donations Policy - done

### C. 1<sup>st</sup> reading – Revision/Review

1. Policy AP – 1.1 Special Events – Parties, Field Trip, Guest Speakers Policy - Need to re organize and divide into three policies. Extended field trip policy is separate – we did not waive PSD's policy so we are using that.
2. Policy E – 8.16 Curriculum Oversight – Dr. Moore read us his first draft - we

need to put this in employee handbook.

### Discussion:

1. \$\$ allocation for teachers – we usually give teachers money every year - \$200.00 regular teachers - \$400.00 for new teachers. Peggy motions to give this amount to new and old teachers for classroom supplies. Laurel seconds. Unanimous. this does not include SPED -
2. School supplies for free and reduced – We will buy school supplies. Expensive items will be kept in classroom and be able to take home after Oct 1. We will loan calculators – holding a check. Backpacks included.
3. Offsite Schedule – Set a meeting for a long range plan – tentative for second week of October.
4. Charter Renewal/Appeal – already discussed
5. Other – Earth science requirement – will discuss later. Need to discuss options for graduation location.

X. Community Comments – 3 min per person – Brian – kudos to RCS curriculum -

## **13. Meeting adjourn**

Peggy Schunk moved to adjourn to executive session at 10:56 pm. Laurel seconds. Motion passed unopposed.

11. Executive Session (2/3 votes required) Discussed personnel.