



Ridgeview Classical Schools BOD Agenda

June 7, 2007

Room # 201 4:00 P.M.

Ridgeview Classical Schools BOD Agenda Executive Session 6-7-07 4:00 P.M.

Minutes – General – Public Portion. “The Board went into executive session concerning personnel matters as authorized by Colorado Revised Statutes, Section 24-6-402(4)()[fill in proper letter number].”

Laurel motions to go into Executive session. Chelli seconds. Unanimous.

I. 4:00 pm Update on Hiring/Faculty Contracts.

II. 4:15 pm TA's -

III. 4:30 pm Who are the administrators?

IV. 5:30 pm KM eval

V. 6:00 pm PS Eval

VI. 6:30 pm Other

I. 4:00 P.M. Executive Session (2/3 votes required) – Contract & Personnel Issues

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Room # 201 4:00 P.M.

Attendance: Bod members: Chelli Purcell, Laurel Van Maren, Kim Miller, Patrick Quadrel, Peggy Schunk, Terrence Moore, Dom Carpine.

Others: Brian Robertson, Johanna Schultz, Margaret Provencher, Emily Moessner, Stephani Jhones, Amie Sharp,

II. 7:00 P.M. Call to Order / Pledge of Allegiance

III. Review / Adoption of Agenda Peggy motioned to change agenda- Motion denied. Agenda. Patrick motions for 9D to follow 7 – right after break. Unanimous. Peggy motions to move F up to 5D so teachers can address.

IV. 7:05 P.M. 5-17-2007 Minutes Review-Amend / Approve Laurel approved minutes as amended. Chelli seconds. Unanimous.

V. 7:10 P.M. Reports (max 5 min each)

A. Principal - school year is out. All seniors graduated. Working on new hires. Put out a journal called “The Conversation”. Looking forward to a short meeting!

B. SS Coordinator – Not in attendance tonight.

C. AP- Campus Crusades will be here Monday – Dom and a Chelli will meet with them at 8:30. \$10,000. is rent for summer.

D. Teachers – first grade teachers are requesting two full time TA's next year. We have money in the budget so Dr. Moore is able to decide with teachers and Mrs. Fennel's input. Discussed best use will be several part time TA's for the mornings as apposed to all day. This paid employee will not be able to TA in their child's class. Teacher input for individuals – Will expect these employees to attend Riggs and Math training. We will revisit policy concerning employee privilege to lottery.

E. President – Thank you note from a senior for our graduating gift.

F. VP/Secretary - None

G. Treasurer – Did not look over bank statements – too early in the month.

H. Member – Laurel – attended 4 thesis presentations. Heard ACT scores of Juniors are very high but this is not necessary the best reference for achievement. This isn't enough. Next year at graduation we need ushers for families with graduates to sit in front. Will email Mrs. Provencher. End of year parties – some seem to think that boys understand chivalry but the girls do not. Would be helpful if individual parents contact Dr. Moore so he can get a clear understanding.

I. Member - None

J. Committees – teacher surveys – generally very positive. Lots of feedback; good constructive comments. One category that was very low – board decisions were not communicated well. Board would like these results by July 10. Received many constructive comments in our box in the last week of school.

Summary: homework load is down – no busy work – too noisy next to music classes – dress code – no heallys. Fund raising – script – would like to change the name – check with board liaison – not board issue

K. Curriculum – Meeting on June 18th.

L. Candidates – we have many Latin candidates – mock teach tomorrow. Currently 4 Art candidates – art mock next week or so. Not much for Spanish or science (2 or 3). Strong candidate for Gov/History as well as a back-up. There are no openings in lower school.

M. Homework - none

VI. **8:10 P.M. Business –** Continued \$92,000.00 final payment for facilities – why bottom line is off. Year end – back out what does not belong to see real numbers.

A. May exp to budget - will finish on budget or a little under. Have not taken money out of 20/20 to pay for building - so making good interest.

B. Enrollment/Lottery Update SY 2007-2008 All Kindergarten enrollment packets are in. Filling all grades – very few openings in elem school. Trying to fill 10th grade this year. Need upper school retentions to draw upper school lottery.

8:20 P.M. C. Info Meetings Update- June 18, 2007 next meeting. No meetings in July. To meetings in August – TBD. May have one of those meetings for HS only

8:25 P.M. D. Facilities

1. SS vs. Color Copier -Proposed Solution – Copier will be locked up in basement.

Cost should be minimal. Parents are volunteering time to do necessary wiring. Need to contact ICON for safety in basement (humidity). Patrick - Vote to move copier with ICON approval – Patrick yes – Chelli yes – Laurel yes– Peggy yes – Kim yes- Kim Motions to look into portable walls – something more temporary – using her \$10,000.00 Vote - Patrick yes – Chelli yes – Laurel yes– Peggy yes – Kim yes. Full walls would not pass codes. **Unanimous.**

8:40 P.M.

2. Other

a. condition of grounds – Patrick contacted. \$55.00 mow and blow. Spring cleaning \$400.00. Patrick and Dom will proceed. Approx \$5,000.00/year.

b. turf – will finish on Saturday - Playon surfacing. Underneath playground surface – currently wood-mulch and we want to replace. Many different mulch products. 3 bids - \$58,000 for the best quality. We have a parent who works for one of these companies - \$8500.00 for a light color – one year warranty. Chelli motions to take bid by **Helpers LLC. Peggy seconds. Unanimous.**

E. Policy Violations / Communications – Report

F. Volunteer Hours – will count next month.

8:50 P.M. G. Review Updated Action Items – added completion dates

8:55 P.M. H. Vote Re: Confidential Personnel Actions – none – Laurel motions to appoint Patrick Quadrel to the open board seat. He has agreed to fill the spot but for an unspecified amount of time. May not be able to fulfill complete term. Chelli seconds. **Unanimous.**

VII. 9:00 P.M. Community Comments – 3 min per person – Brian Robertson would like to complement our summer reading list selection. Dr. Moore should be applauded.

9:15 P.M. BREAK

VIII. 9:25 P.M. New Business

A. 3rd Reading/Review

1. AP 1.13 Special Events – Field trips – Using forms from District. Add “or his designee” Also - Last sentence added. “Extended field trips will follow PSD guidelines and must be approved by the RCS BOD.” Peggy motions to approve with changes as discussed. Laurel seconds. **Unanimous.**

9:30 P.M. B. 2nd Reading/Review

1. SE 2.2 Prom Attendance Policy - changes “under 21” adding “e” at end of chaperone's. #6 Strike last sentence #7 PSD policy GBEC. We will keep this at second reading.

9:35 P.M. C. 1st Reading-New Policy

1. G 1.0 Board Elections-Designation of Board Seats; Term; Staggered Elections – will keep policy the same but add a note that will change every year with names and seat numbers. Patrick “reappointed” Laurel motions this will go in handbook with corrections. Peggy seconds. **Unanimous.**

2. Also – election committee wanted us to amend election policy (quorum) based on our lawyers belief. Barry thinks we can leave it alone. We will take Barry's advice.

9:45 P.M.

2. SE 8.5 Parent Grievances and Chain of Command – Dr. Moore wrote chain of command to go with the parent grievances policy. This is a procedure – not part of the policy. Need to note. Will bullet paragraph – Chain of command. “regarding their student.” Added to 2nd sentence. Use Kim's change in last sentence. “The board does not regard itself as the first point of contact and therefore will refer communications that seek response or action to the appropriate individuals” Move this to 4th bullet. Will clean it up and bring back for second reading.

1. **SE 4.2 Dress Code** – Laurel motions to change “visible collarbones” to “cleavage”. Chelli seconds. Patrick modifies all dress codes to say “No décolletage instead of visible collarbones. Chelli seconds. Kim no Chelli yes Laurel yes Patrick yes Peggy no.
2. Mr. Carpine – change “the second offense of the dress code” .

4. AP 5.0 Homework “Quiet Week” - Mr. Carpine suggests that the last week of school is actually less academics due and that would be a good week to have concerts – etc. First two weeks in May are when all AP exams are held. He will bring back a proposal to change this policy for 4th quarter only. He will discuss with some teachers and bring it back to us by August 1 so it can go into handbook.

IX. 9:55 P.M. Discussion Items

A. Student Survey and Permission – permission slip did not go out to parents as it should. Talk to Barry to see if we need to send a letter. We will follow his decision.

B. Alumni Student (HS) (Dr. Moore re-wording) – Accountability committee will work on this using senior survey and this survey. This is for our students that have graduated one year ago.

10:05 P.M. C. Technology – Bob Hoffman has been doing a great job helping us get our “issues” under control.

1. FYI Switches and Cabling – He wants to pull all fiber and use copper for all cable and switches.

2. SDS & SDS Grade Book – hosted by SDS - want to purchase a grade book from SDS – it will integrate much smoother. Start-up costs are \$5400.00 plus. Yearly fee - \$3800.00 We will not move financials at this time. Laurel motions to approve necessary money. Patrick seconds. Unanimous.

10:15 P.M. D. Security and Student Safety – Chelli got three bids for nightly security. 2 or 3 times /night during the school year. Check all doors/patrol parking lot. Are flexible when events are happening. Cost is approx. \$250.00/ month. Peggy motions to hire Loveland/Fort Collins security company for nightly checks. Laurel seconds. Unanimous. No decision needed at the moment but need to discuss if we should pursue other avenues. Is writing a policy effective? Criminal prosecution policy for any unauthorized persons in or on the building? - Kim yes, Peg yes, Laurel yes, Chelli yes, Patrick yes ? Kids getting dropped off too early – call social services?? blanket policy to contact Social services when – need Sense of the board Kim no Peg no Laurel no Chelli yes Patrick no. We will not write a policy about calling social services. Next – student gathering w/o permission – sense of the board Kim no Peg yes Laurel yes Chelli yes Patrick yes. No more babysitting in morning – if not participating in something – cannot come in. Sense of the board - Kim no Peg no Laurel undecided Chelli no Patrick yes. Policy needs to be written about AM students and how to monitor them. No student loitering ?? After school hanging out? Sense of the board to write policy w/out involving Social services Kim yes Peg yes Laurel yes Chelli yes Patrick yes. Discuss policy with Deb Cesario. Allocate funding to hire safety officer (includes fire drills, lock downs, etc)?? Hire service or consultant that comes in quarterly? Sense of the board to look into this now or later? Board wants committee to figure this out immediately. Will find a committee by July 15. Willfully negligent – we would be held liable without insurance.

E. Communication of Board Decisions – Board is unified outside of decision. One member cannot publicly disagree. All voting and non-voting members are included in this.

10:25 P.M. F. Teacher Aides - done

1. **10:35 P.M. Other** – Student Purchased services report – after all year – every month- adding and subtracting kids that came and went from RCS to PSD – we owe PSD \$4,742.08.
2. That is less than one PPOR – and a TON of paperwork for both parties involved. We will add this to reports in BOD meetings.

XI. 10:45 P.M. Community Comments - none.

XII. 11:00 P.M. Review of Meeting Effectiveness – Dr. Moore cannot believe we discussed Décolletage again. Stayed on task somewhat better than usual.

XIII. 11:10 P.M. Con't executive session if needed / Meeting Adjourn - 11:30pm