



Ridgeview Classical Schools BOD Agenda

October 25, 2007

Room # 208 5:00 P.M.

I. 6:45 P.M. Call to Order 5:10pm/ Pledge of Allegiance

II. In attendance: P Schunk, K Miller, L, Van Maren, C Purcell, T Moore, Heidi Fennel, D Carpine, P Quadrel, Lynn Dompier, Cherie Carvalho, Johanna Schultz, Brian Robertson, Lisa Casperson, Alex Charters, Suzanne and Rob Pait.

III. Review / Adoption of Agenda/ table Item H (Senior classes) until November 29th meeting.

1. KM – yes , LV yes , PS yes, CP yes. PQ yes Kim will add safety to Reports from now on.

Peggy motions to agenda with discussed changes. Laurel seconds. Unanimous.

IV. 6:50 P.M. 9-20-2007 & 10-1-2007 Minutes Review-Amend / Chelli motions to approve 9-20-07 minutes with changes, Laurel seconds. Unanimous. Chelli motions to approve 10-01-07 minutes. Laurel seconds. Unanimous approval.

V. 7:05 P.M. Audit Report- Steve Collins Sample & Bailey – Audit report. Our financials get put in with PSD. Management discussion and analysis is not complete. The rest is ready for approval. Will come back in a few weeks to complete. Walk through statements. See attached. Page 1 very standard – best report possible. Very strong cash position. Money due to PSD is for SPED services – approx. \$10,000.00. Total net assets for RCS - approx \$2.2 million. Total net assets for Building corp is -\$8,238.00. This is mostly non-cash. Depreciation. Need to check to see if we budgeted \$610,138. Discussed why money for facilities came out of RCS instead of Building corp. We did designate it, but were planning to run a separate sheet(budget) – general fund. We are in process of doing this. Did not show on purpose so we knew we couldn't spend it. This statement needs to be in the audit report. Work session on Nov 15th Steve will bring letter of strengths and weaknesses. There is a new letter this year, may take more time. Peggy motions to adopt. Patrick seconds. LV yes, CP yes, PS yes KM yes, PQ yes. Unanimous.

VI. Reports (max 5 min each, except as noted)

A. Principal Dr. Moore – school board elections upcoming. Mr. Neal brought by Mrs. Schwerin to meet our school, We had a nice conversation about school choice. Also, folks from District 49 in Colo Springs – Mrs. Bartha School board member. Their entire school board embraces many of our programs and ideals. IE Singapore math, CK – want to implement in the entire district. Teachers want to meet with students 1/quarter to see how they are doing – discuss any issues/concerns they would like to discuss. Particular class in the school that did very poorly at the end of the quarter – across the board the majority of these kids just did not turn in work. The class is very split – either high or low – very few grades in the middle. Lunch time detention should help them turn things in. We will send out letter with their report cards.

B. SS Coordinator – Finished ILP testing 2-11th grades. Ready to go for conferences next week.

We have about 10 less students from last year.

C. AP - 2 lock-downs and 2 fire drills. Fire dept came to give input. Biggest issue with fire drills – classroom lights need to be turned off and doors closed. This is very important because those are the rooms they enter first – assuming people are in there. Teachers have been notified of necessary changes. Also met with lower elementary to give them safety tips. We had 111 students take PSAT tests. Fire safety report – very pleased except for one electrical closet blocked by teachers belongings and PE equipment blocking electrical panels.

D. Teachers -LS pg 1 – Laura Slocomb needs additional PE equipment for a total of \$1055.90. Peggy motions to appropriate this money. Kim seconds. Mr. Carpine recommendation is to approve the money – storage is a problem. LV – yes CP – yes PS -yes KM -yes PQ -yes. Unanimous.

E. President Report from EDAC committee Kim is on. Several thank you notes were

passed around. Mr. Smith went to a Liberty Fund conference – submitted a report.

F. VP/Secretary - None

G. Treasurer – Reviewing Sept and Oct cash disbursements– still in process and will report in November

H. Member - None

I. Member - None

J. Committees -Fundraising pg 2 Mrs. Dompier submitted Goodsearch.com. Use as a search engine and RCS gets 1cent per hit. Would ask parents and staff to use this instead of (google) etc. (Run by Yahoo) Goodsearch.com. No vote necessary- just informing board. They pay us annually (December). Need to put in weekly letter. ACC – laurel – one grievance filed. Need policy for investigating allegations of cheating. We need specifics. Parent surveys will be given to BOD next months meeting.

K. Curriculum - none

L. Homework - none

VII. 8:15 P.M. Business – Continued

A. September exp to budget (separate document) Based on budget item and PPOR (number of estimated students) Should be no more than 25% - instructional text is higher (41%) but will always happen earlier in the year. Will balance out. Science budget higher due to new lab. Overall we are at 28% - very good.

B. Updated 07-08 Budget (separate document) Oct 25th – black numbers are actual student numbers. 704 is PPOR budgeted 674. Discussed changes. Chelli motions to approve budget with understanding that Patrick and Kim will agree to all executive session changes. Laurel seconds. Unanimous. Will send us PDS's reconciliation, approx \$10,000. this is considerably less than expected.

C. Enrollment/Lottery Update SY 2007-2008 / October 1 count is 734.

D. Info Meetings Update- November 12, 2007 next meeting

8:35 P.M. E. Facilities

1. PAC lighting pg 3 – system is old, Mr. Carpine would like to replace it. We lost a lot of lighting when enclosing balcony. Is asking for not more than \$10,800.00. Wants to do this over Thanksgiving or Christmas break. There is only one bid for each because they know the facility best. Kim motions to approve costs for lighting. Laurel seconds. LV -yes CP-yes PS -yes KM-yes, PQ – no. Motion passes – 4-1

2. Safety – Security Lanyards – Patrick motions to approve, laurel seconds. Unanimous.

2. Status of Projects

a. Playground – Sand is put down. Should be complete – one week from tomorrow. Security will be 24/day during last stage until complete.

b. Blinds - complete
will take 2-3 weeks

c. PA System – all parts are here, installation – Monday 1pm

d. Front Door Buzzer – should have been completed today but problem with volume.

e. Carpeting - complete

f. Trailer and Lockers – Will be completed by November 25.

g. Security reports – doors are still not being locked.

8:45 P.M. E. Policy Violations / Communications – Report - none

F. Volunteer Hours – june – 164 July 252.5 August – 826.25 sept 1427.40

G. Consent Agenda

1. Vote Re: Confidential Personnel Actions

VII. 8:55 P.M. Community Comments – 3 min per person - none

9:10 P.M. BREAK

VIII. 9:20 P.M. New Business -

A. 3rd Reading/Review

1. SE 4.2 Dress Code pg
2. AP 5.0 Homework "Quiet Week" pg
Laurel motions to adopt policies as written. Chelli seconds. unanimous.

9:30 P.M. B. 2nd Reading/Review

1. SE 8.04 Unsupervised Student Activities pg Peggy motions, Chelli seconds/ vote passes 3-2.
1. SE 12.1 Unauthorized Entry of RCS Building pg
Peggy motions to remove last statement in each of the above policies. Chelli seconds. Vote loses 3-2.
3. SE 10.0 Enrollment pg – need Kim's corrections.
1. AP 6.0 Reporting pg – made corrections on policy, need to add form.
Voted to leave "and the principal" in the policy.

ALL SECOND READINGS WILL MOVE TO THIRD

9:45 P.M.

C. 1st Reading-New Policy pg

1. AP 7.7 Off-site Extra-curricular Activities – laurel and Dom will amend as needed.

1. SE 12.2 Unauthorized Entry of RCS Basement and other locked areas
Move to 2nd reading.

9:55 P.M.

D. 1st Revision

1. AP 1.14 Guidelines for Extended Field Trips pg – Chelli is resubmitting – this is taken from PSD's policy but too many changes were too confusing. Kim disagrees. Kim wants it to say "we are under PSD's policy except . . . Peggy motions to not include full policy in our handbook. Kim seconds. LV no CP no PS yes KM yes PQ no. Motion fails. 3-2. Will go to second reading needs to reflect concerns brought up in meeting.
2. AP 9.0 Student Fees and Supplies pg – need to put in Monday notes when approved. Move to second reading.
3. AP 9.01 Dress Code Reimbursement and Fee Waiver pg move to second
4. SE 3.0 Classroom Placement pg - move to second reading
5. SE 4.0 Discipline Policy pg – move to second reading
6. G 1.0 Board Elections-Designation of Board Seats; Term; Staggered Elections pg – must be approved by PSD if we want to change policy. Otherwise, any member can motion to vote a change. Peggy motions to leave policy as is and remove from readings. Passes 4-1. LV -no CP-yes PS- yes KM -yes PQ -yes.
7. E 7.2 Security of Site and Assets pg move to second reading with changes.
8. E 8.11 Professional Development and Reimbursement pg no changes needed. No further readings necessary
9. M 1.0 Expense Reimbursement pg no changes needed. No further readings necessary
10. EP 4.0 Performance Reviews pg – removed "Metrics" made changes second reading.

IX. 10:25 P.M. Discussion Items -

A. Month End Financial Reviews pg – will address after next meeting with Sample and Bailey.

B. Merit/Merit/Demerit - discussed creating a form – it is more appropriate to simply have a discussion , chronic problem will write them a letter. No further attention needed.

B. Graduation Dress Code pgs – ladies do not have to wear dresses but what ever

shows needs to be dark and uniform. Goes to second reading. Not policy but practice.

10:50 P.M. C. Christmas Party pg – last year's budget was \$5,000.00. Peggy motions to raise total to not more than \$7,000.00. Patrick seconds. LV – no CP – yes PS yes KM no PQ yes

10:55 P.M. D. RCS PSD Relationship pg – will discuss in January meeting

E. Promoting Collegiality pg – discussion around parties and who to include.

Investigate a staff/faculty/family/ party in August. Faculty luncheon with no kids or spouses in August. Christmas party and end of year party with faculty, staff and families.

11:10 P.M. F. Handbook and policies pg – discussion about best way to get people to read and follow our handbook.

G. Plan for larger Senior classes pgs – tabled until November 29th.

X. 11:20 P.M. Other -

XI. 11:30 P.M. Community Comments

XII. 11:45 P.M. Adjourn - 9:52pm