

February 2007

Submission Request
Agenda Items
RCS Board of Directors Meeting

You may submit relevant Agenda items for discussion at future RCS Board of Directors Meetings. Requests must be written and submitted to the President of the RCS Board of Directors in an approved format along with any relevant supporting documents. An example of this format is displayed below. Please note you are submitting a REQUEST only. This does not guarantee your request will be placed on any future Agenda.

EXAMPLE #1:

Description: 2007-08 Budget.

Submitter: Smith

Relevant Documents: Budget worksheets.

Background: Smith and Wesson have prepared a draft of the 2007-08 budget. We must approve a budget in time for the start of the fiscal year. Key assumptions are identified in the budget worksheets.

Actions Prior to Board Meeting: Review relevant documents.

Action/Change being requested: : Vote to approve budget.

EXAMPLE #2:

Description: Outfitting Choirs with Uniforms

Submitter: Music Boosters

Relevant Documents: Description of uniforms and cost. Specific Options documented. Proposals for school financial support of project.

Background: Choir has a “dress code” but students follow this and still do not look “professional” so there is a disconnect between the level of the performance and the appearance of the performers. Our choirs are capable of state level competition but do not have the appropriate attire to participate.

Actions Prior to Board Meeting: Review relevant documents.

Decision: Vote regarding schools ability to assist with \$ to fund this project.

Complete all fields below with the information pertaining to the Agenda item you wish to submit.

Description:

Submitter:

Relevant Documents:

Background:

Actions Prior to Board Meeting:

Action/Change being requested: