

RCS BOD MEETING MINUTES

October 13, 2021

CTO/Pledge of Allegiance, 5:00 p.m.

Present: Dr. Schuemann, President; Mr. Trospen, Vice President; Mrs. Menon, Member-At-Large; Mrs. Stanton, Treasurer; Mrs. Hamlin, Secretary; Mr. Anderson, Headmaster; Mr. Carpine, Deputy Headmaster

Community Members: Mrs. Douglas (in person)

Motion: Move to adopt October Agenda, August Notes, September Minutes, Action Review and Notes.

Moved: Mr. Trospen

Second: Mrs. Menon

Vote: Unanimous

Board Reports

Headmaster: Mr. Anderson reported on school events and stated that changes have been made to the elementary schedules to address the concerns of the elementary teachers.

Deputy Headmaster: Mr. Carpine reported on student referrals, facilities, security, standardized testing and open T.A. positions.

Dean of Students and Student Services: Mrs. Hayhurst reported on Student Services, upcoming performances and sporting events, clubs, and the outdoor program trips.

Academic Dean: Miss Kujawa provided analysis of standardized testing and reported on curricular compliance, college advising and her ongoing projects.

Registrar: Mrs. Houdesheldt reported on scheduling, AP and CU Succeed classes, and plans for the new elementary teachers to take the PRAXIS. All necessary reports have been filed with the district.

Admissions: Mrs. Menon provided enrollment numbers as of September 30, 2021 and current lottery numbers for 2022-2023.

Attendance Report: Mrs. Peyronnin reported on September attendance including tardies and absences.

Information Technology: Mr. Ubaña reported on the security camera, the issues with the R2 network, and recommended some cost saving options with regards to printers and copiers. (See votes in Board Business.)

Media: Miss Pritchett provided updates on website performance, social media, advertising, and other media related projects.

Board President: Thanked the Administrative team for the wonderful First Responders Day. She expressed further gratitude to Mr. Anderson and Mrs. Houdesheldt for the work on the elementary schedules improving the teacher’s planning time. Reported on recently signed contracts and stated that announcements regarding the May 2022 Board of Directors election had run three time in the *Nuntius* during the month of September.

Vice President: Reported the quarterly School Accountability Committee (SAC) meeting took place on October 13, 2021. An UIP was submitted to the state with the assistance of Miss Kujawa. He presented parent candidates for the open SAC positions. (See vote in Board Business)

Treasurer: Reported on September 2021 financials.

Secretary: Reported on volunteer hours for September and that Mrs. Douglas is without a CVC Coordinator.

Board Business

Purchase New Printer: The Board unanimously approved the purchase of a new printer for the front office.

Moved: Dr. Schuemann
Second: Mrs. Stanton
Vote: Unanimous

Printer Fees: The Board unanimously voted to convert to a flat rate fee option for the All Copy contract.

Moved: Mrs. Menon
Second: Mrs. Stanton
Vote: Unanimous

Transfer Funds: It was unanimously voted to move the following monies:

- *Math Counts Pupil Fund* balance to *General Fund Materials and Fees Account*
- *Quill Club Pupil Fund* balance to *Cross-stitch Club Pupil Fund Account*

Moved: Mrs. Stanton
Second Dr. Schuemann
Vote: Unanimous

2021 – 2022 School Accountability Committee Parent Members: The Board unanimously appointed Mrs. Huddleston and Mr. Rankin as the parent representatives on the SAC.

Moved: Mr. Trospen
Second: Mrs. Menon
Vote: Unanimous

Extended Field Trip: The Board unanimously approved the 2021 Madrigal Retreat for October 25-27.

Moved: Dr. Schuemann
Second: Mr. Trosper
Vote: Unanimous

Policy AP 7.5 Eligibility Policy: The Board unanimously voted to move Policy AP 7.5 to a second reading.

Moved: Dr. Schuemann
Second: Mr. Trosper
Vote: Unanimous

Board Business – Discussion Items

COVID 19 Update: Ridgeview is following the masking requirements of the Larimer County Department of Public Health and Environment (LCDHE). Current COVID case numbers are updated in the Edsby COVID Counter.

Christmas Party Sub-Committee Update: The committee continues with party plans and will place announcements welcoming parent donations in several November issues of the *Nuntius*.

Community Comments

None

Adjournment

Motion made to adjourn meeting.

Moved: Mrs. Menon
Second: Mr. Trosper
Vote: Unanimous

Open Meeting adjourned: 7:40 p.m.

Next meeting is currently scheduled for November 11, 2021

Open Session 5:00pm, RCS R2 Conference Room.