

RCS BOD MEETING MINUTES

April 12, 2024

CTO/Pledge of Allegiance, 5:02 p.m. Present: Mr. Rankin, President; Mrs. Mount, Treasurer; Mr. Ryder, Secretary; Mrs. Menon, Member at Large; Mr. Anderson, Headmaster; Mr. Carpine, Deputy Headmaster.

Community Members: Ian Rutherford, Heather Radzay, Christina Ashlock, Thomas Ashlock

Motion: Move to adopt consent agenda, minutes, notes, and action review, amending the agenda to include a secretary appointment and extended field trips.

Moved: Mrs. Menon

Second: Mr. Ryder

Vote: Unanimous

Board Reports

Headmaster:

Reported on communications with faculty regarding administrative structure as well as the hiring process for open positions.

Deputy Headmaster:

Reported on student disciplinary actions and security, as well as CMAS testing and the AP exam schedule.

Dean of Students and Student Services:

Reported on mental health checks, 504s, and IEPs, as well as on student clubs, athletics and activities.

Academic Dean:

Provided a written report with information on ongoing initiatives.

Admissions:

Provided an update on current capacity as well as the status of next year's lottery.

Registrar:

The board received and reviewed the written report; there were no questions or comments.

Attendance Report:

Attendance did not dip below 90% during the month and averaged over 94%. Also reported on the rates of tardies and absences.

Information Technology:

A list of active projects and updates was submitted with the status indicated on each of them. Mr. Anderson, and others, remain locked out of their Microsoft accounts.

Facilities Manager:

Mr. Houdesheldt reported on various projects scheduled and gave an extensive update on our insurance claim related to hail damage requiring repairs to the roof and HVAC. We are vigorously pursuing a settlement on this claim.

Media:

Reported on results of ads on different platforms and noted what was most effective for community engagement.

President:

Mr. Rankin submitted his report of activities in the past month.

Vice President:

Secretary:

Mr. Ryder submitted his report of activities in the past month, focusing mainly on the work with SAC and the review of the results from community and faculty surveys.

Motion: Move to approve sharing summary of survey results, as provided by Mrs. Radzay, in Nuntius.

Moved: Mr. Ryder
Second: Mr. Rankin
Vote: Unanimous

Seat E:

No report as Mr. Thrasher was unable to attend.

Member at Large:

Mrs. Menon submitted her report of activities in the past month and updated the board on several pieces of proposed legislation, with commentary on how each might impact RCS.

Business Office/Treasurer:

Mrs. Mount submitted her report of activities in the past month.

Board Business

Motion: to move Policy SE-4.02 Circumstances Requiring Parent/Guardian Notification to a second reading with friendly amendments.

Motion: Mrs. Menon
Second: Mr. Ryder
Vote: Unanimous

Motion: to increase all-school fee from \$95 to \$105.

Motion: Mrs. Mount
Second: Mr. Ryder
Vote: Unanimous

Motion: to approve the 2024-25 proposed budget with an adjustment to allocate \$100,000 from reserves to salaries.

Motion: Mrs. Mount
Second: Mr. Rankin
Vote: Unanimous

Motion: to empower Mrs. Stanton switch to Anthem’s fully insured plan for employee health insurance benefit.

Motion: Mrs. Menon
Second: Mr. Ryder
Vote: Unanimous

Motion: to appoint Mr. Thrasher as board secretary.

Motion: Mr. Ryder
Second: Mr. Rankin
Vote: Unanimous

Motion: to approve extended field trip as submitted.

Motion: Mr. Ryder
Second: Mrs. Menon
Vote: Unanimous

Board Business – Discussion Items

Calendar Debrief – June retreat dates were selected; the board was updated on dates for spring musical, instrumental concert, prom, spring follies, all school picnic.

Community Comments

None.

Adjournment

Motion made to adjourn the meeting.

Moved: Mr. Ryder
Second: Mr. Rankin
Vote: Unanimous

Open Meeting adjourned: 7:10

Next meeting is currently scheduled for May 9th.

Open Session 5:00pm, RCS R2 Conference Room.