

# RCS BOD MEETING MINUTES

Date: April 17, 2023

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CTO/Pledge of Allegiance, 5:10 p.m.

**Board Members Present:** Headmaster: Mr. Anderson, Deputy Headmaster: Mr. Carpine, President: Dr. Schuemann, Vice President/Secretary: Mr. Rankin, Member-at-Large: Mrs. Menon, Treasurer: Mrs. Mount, Secretary: Mr. Ryder

**Community Members Present:** None

**Motion:** To adopt April 2023 consent agenda: April 2023 meeting agenda, March 2023 meeting minutes, March 2023 meeting notes, and March 2023 action review. Amended to strike Policy SE 4.0 Discipline from agenda.

Motion: Mrs. Menon

Second: Mr. Rankin

Vote: Unanimous

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## Board Reports

**Headmaster:** Reported on Valborg and Numis Night, curriculum review, and the hiring process for known openings. Reviews for current faculty and staff are also ongoing. Reported on ideas for improving department head meetings.

**Deputy Headmaster:** Reported on discipline referrals and CMAS testing participation rates.

**Dean of Students and Student Services:** Reported on IEP/504/Behavior Team calls. Provided update on recent and upcoming events and sports.

**Academic Dean:** Reported on curriculum updates, specifically recovering to expectation levels that existed pre-pandemic.

**Admissions:** Reported status of lottery, events, current enrollment, and on enrollment progress for the coming year.

**Registrar:** Reported on progress with scheduling for next year.

**Attendance:** Standard attendance reports for March 2023

**Information Technology:** Provided update on upcoming upgrades as well as a longer-term project list to help anticipate timing and cost of future needs.

**Facilities Manager:** Reported on upgrade and maintenance projects for the coming year.

**Media:** Provided updates on website performance, social media engagement, and advertising

**Business Office:** Provided input on the status of this year's budget, recommendations for next year's budget, (including impact on reserves for proposed upgrades and other non-recurring expenses), and audit recommendations.

**Volunteer:** Reported on volunteer numbers and hours submitted

**President:** Signed contract with CSU for 2024 graduation. Shared information with the board regarding conversations with potential candidates to fill upcoming board vacancies.

**Vice President:** Shared insights from the parent and faculty surveys. Reported on his participation in the meeting with parents following the recent hold.

**Secretary:** Clarified schedule for making information to be included packets available. Training complete.

**Member-at-Large:** Provided updates for enrollment; shared legislative schedule and status of bills relevant to RCC

**Treasurer:** Presented proposed preliminary budget and updated process for making draft budget available to community members; specifically, the preliminary budget will be available in the business office between the March and April meeting and notice of this availability will be communicated to the community through the March the Action Review.

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## Board Business

**Motion:** To move Policy SE-4.01 Ridgeview Anti-Bullying Policy to a third and final reading. Amended to adopt Policy SE-4.01 Ridgeview Anti-Bullying Policy.

Motion: Mrs. Menon  
Second: Dr. Schuemann  
Vote: Unanimous

**Motion:** To move Policy AP-5.5 Plagiarism to a third and final reading. Amended to adopt Policy AP-5.5 Plagiarism.

Motion: Dr. Schuemann  
Second: Mr. Rankin  
Vote: Unanimous

**Motion:** To move Policy AP-8.3 Physical Fitness Requirements to a third and final reading. Amended to adopt Policy AP-8.3 Physical Fitness Requirements.

Motion: Dr. Schuemann  
Second: Mrs. Menon  
Vote: Unanimous

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## Discussion Items

**RCS Health Insurance:** Discussed progress with new broker, expecting superior options at a lower cost.

**Preliminary Budget:**

**Motion:** Move to adopt the 2023 proposed preliminary budget as amended

Motion: Dr. Schuemann  
Second: Mrs. Menon  
Vote: Unanimous

**Motion** to appropriate up to \$365,000 from reserves to cover deficit reflected in adopted preliminary budget.

Motion: Mrs. Mount  
Second: Mrs. Menon  
Vote: Unanimous

**2022-2023 Audit:**

**Motion:** Move to contract with CliftonLarsonAllen LLP to perform this year's annual audit

Motion: Dr. Schuemann  
Second: Mr. Ryder  
Vote: Unanimous

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## Community Comments

- None

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## Adjournment

Motion: Motion to adjourn open meeting.

Motion: Mr. Rankin  
Second: Mrs. Menon  
Vote: Unanimous

Open Meeting adjourned: 10:11 pm

Next meeting is currently scheduled for Thursday, May 18, 2023, at 5:00 pm.