

RCS BOD MEETING MINUTES

Date: February 16, 2023

CTO/Pledge of Allegiance, 5:00 p.m.

Board Members Present: Headmaster: Mr. Anderson, Deputy Headmaster: Mr. Carpine, President: Dr. Schuemann, Vice President/Secretary: Mr. Rankin, Member-at-Large: Mrs. Menon, Treasurer: Mrs. Mount (Absent for initial consent agenda vote. Arrived at 5:24pm during board report review.)

Community Members Present: Mr. Ian Rutherford

Motion: Move to adopt consent agenda, minutes, and action review.

Motion: Mrs. Menon
Second: Mr. Rankin
Vote: Unanimous

Board Reports

Headmaster: No report provided at the meeting but will be provided later in writing.

Deputy Headmaster report provided on discipline referrals, security, PSAT/NMSQT results, completion of ELL testing, CMAS schedule, and employee status with all TA positions and health technician office being fully staffed.

Dean of Students and Student Services report included mental health check-in, IEP/504, and Behavior Team statistics, READ benchmark updates, Faculty advisor report, and the schedule of participation numbers and upcoming events including sports.

Academic Dean report provided curricular progress year-to-date, honor roll data, academic discipline referral numbers, and tutorial utilization.

Admissions reported on current grade/school enrollment and capacities, 2023-24 lottery numbers, admission events, marketing, and Hubspot inquiries.

Registrar report noted that Staff Association and Staff Profile reports to the district have been updated and completed, and the Master schedule for 2023-24 school year is underway. Report included graduation and completion rate data.

Attendance: The Board reviewed the provided attendance reports for December 2022 and January 2023.

Information Technology report noted that Servers will be replaced this summer and recommended upgrade to existing network.

Facilities Manager report noted that all 10 RTUs are installed, elementary cafeteria ventilation is repaired and we are currently getting bids on bathroom remodels.

Media provided updates on RCS website performance, Social Media engagement, Advertising, current and upcoming media projects.

Business Office provided updates on ESSER reimbursements, recommendations regarding fund management

- Proposed votes to consider. See motions below.
- Provided suggestions for review prior to submittal of next year's budget

Motion: Move to keep the donated funds for the proposed meritorious character scholarship in the restricted donations of the general fund.

Motion: Mr. Rankin
Second: Mrs. Mount
Vote: Unanimous

Motion: Move to establish an Ambassador Program Pupil Fund.

Motion: Mrs. Mount
Second: Mrs. Mount
Vote: Unanimous

Motion: Move that we change used uniform sales funds to be treated as unrestricted donation funds.

Motion: Mrs. Menon
Second: Dr. Schuemann
Vote: Unanimous

President reported the contract for the Eiffel Tower tour on the approved Europe trip was executed by Mrs. DeMunsuri (as it was in French) and approved by Administration and me on behalf of the Board and the use of rebate credits for a previously executed contract for lighting in R1. have been approved and utilized to keep this contract to its original budget. She expressed gratitude to all for preparing and participating in the Winter 2023 board retreat. **Administrative liaison:** Because of schedule conflicts where Dr. Schuemann cannot attend Admin meetings, Mrs. Peyronnin gives a short agenda to the Board President prior to the meeting. This allows any issues to be addressed prior to the meeting. President's updates are presented on her behalf by Mrs. Menon. All communications to Administration should still go through the Board President.

Vice President reported that election announcements are running in the Nuntius through March and School Accountability Committee held their 3rd quarter meeting on Monday 2/13. They reviewed the parent/faculty survey questions which were presented to the Board.

Treasurer expressed Thanks for the retreat and conversation on 2/15 and was happy to be part of the headmaster job description and review. She highlighted events that she participated in since our previous meeting including Mrs. Dixon's college presentation, reading groups, Headmaster's Coffee. She has worked on a streamlined budget to post on the website, completed monthly Treasury purchases, met with Mr. Riley to review current and upcoming grant needs, met with Mrs. Hayhurst to get explanations of various district and state programs. She noted that the

2022-23 Budget was submitted to PSD. Fundraising liaison information was provided including that a RCS family is working to secure audiology equipment to donate to use for in house testing and possibly create a booth to possibly generate revenue. Numis committee is planning the Ptarmigan event, penny wars, and other fundraisers. A RCS Faculty member expressed a need for replacement of damaged books which was referred to Administration.

Secretary provided Volunteer report.

Member-At-Large expressed Thanks for a productive meeting yesterday and reviewed legislative highlights

Board Business

Motion: Move to appoint Dave Ryder to Board Seat B.

Motion: Dr. Schuemann
Second: Mr. Rankin
Vote: Passes by majority

Discussion: Board Document Management Procedures

Discussion: Policy SE 4.0 and 4.01 Ridgeview Anti-bullying Policy will be further reviewed by Board representative and Administrative team including legal counsel.

Discussion Items

RCS Faculty & Staff Christmas Party Subcommittee: Fort Collins Country club is available. Dr. Schuemann will execute the contract for that date to reserve FCCC.

RCS 2023-2024 Academic Calendar

Motion: Move to adopt Ridgeview 2023-24 calendar as amended for fall break.

Motion: Mrs. Menon
Second: Dr. Schuemann
Vote: Unanimous

RCS Health Insurance: The Board reviewed insurance broker proposal and discussed ways to potentially reduce costs while maintaining current benefits.

Community Comments

Mr. Ian Rutherford made a comment.

Adjournment

Motion: Motion to adjourn open meeting.

Motion: Mrs. Menon
Second: Dr. Schuemann
Vote: Unanimous

Open Meeting adjourned: 9:15pm

Next meeting is currently scheduled for Thursday, March 23, 2023, at 5pm.