

# RCS BOD MEETING MINUTES

November 16, 2023

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**CTO/Pledge of Allegiance, 5:00 p.m.** Present: Mr. Rankin, President; Mrs. Mount, Treasurer; Mr. Ryder, Secretary; Mrs. Menon, Member at Large, Mr. Anderson, Headmaster; Mr. Carpine, Deputy Headmaster.

Community Members: Ian Rutherford, Thomas Thrasher.

**Motion:** to adopt consent agenda, minutes, notes, and action review – with the addition of extended field trip approvals to board business.

Moved: Mr. Rankin  
Second: Mrs. Menon  
Vote: Unanimous

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## Board Reports

### Headmaster:

Mr. Anderson updated the board on the progress made in implementing the PE initiative, along with some challenges; the security initiative; and conversations around how to improve CMAS scores without abandoning Ridgeview's longstanding commitment not to teach to the test. He also updated the board on communication with parents, students, faculty, and staff.

### Deputy Headmaster:

Mr. Carpine reported to the board on disciplinary issues, as well as a personnel concern with an SST member.

### Dean of Students and Student Services:

The board received a report about student needs and extracurriculars, including clubs, athletics, and the arts. Mrs. Hayhurst and Mrs. Simpson also completed training to become certified MHFA trainers; this certification enables them to train others on the behavioral team.

### Academic Dean:

The report included an update about progress on the improvement plans for music, classics, math, and PE as well as an updated on tutorial usage and potential concerns related to it.

### Registrar:

The board received the registrar's report.

### Admissions:

We are at 98% capacity. The board was updated on progress for next year's enrollment.

**Attendance Report:**

Attendance did not dip below 90% at any time last month and has averaged just over 95%

**Information Technology:**

Recommendations were presented for projects and initiatives – some already budgeted and approved, some that are to be pursued if we are able to secure grant money, and some we will need to consider with or without grant money. The board solicited clarity on which projects fall into which categories to help us focus our time and discussion appropriately.

**Facilities Manager:**

Reported pending insurance claim relating to roof damage due to hail.

**Media:**

A report was submitted regarding website and social media traffic – it was noted that we are able to target specific ages and grades effectively.

**President:**

Mr. Rankin submitted his report of activities in the past month

**Vice President:**

**Secretary:**

Mr. Ryder submitted his report of activities in the past month.

**Member at Large:**

Mrs. Menon advised the board of her activities, including the legislative report updating the board on PSD’s plans – notably some changes in Wellington.

**Business Office/Treasurer:**

The board received the report from the business office and the board was apprised of specific line items that appear to be running over budget year-to-date. Some minor adjustments may be necessary but there are no major areas of concern. The business office is also working to update the chart of accounts.

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## **Board Business**

**Motion:** to appoint Thomas Thrasher Board Seat E

Motion: Mr. Rankin  
Second: Mrs. Menon  
Vote: Unanimous

**Motion:** to approve Policy AP-9.01 Dress Code.

Motion: Mrs. Menon  
Second: Mr. Rankin  
Vote: Unanimous

**Motion:** to adopt Policy SE-8.1 Fundraising.

Motion: Mr. Ryder  
Second: Mrs. Menon  
Vote: Unanimous

**Motion:** to move Policy AP-7.15 Graduation Requirements to a second reading.

Motion: Mrs. Menon  
Second: Mrs. Mount  
Vote: Unanimous

**Motion:** to adopt revised Policy AP-7.17 Repeating of Classes as proposed.

Motion: Mrs. Menon  
Second: Mr. Ryder  
Vote: Unanimous

**Motion:** to eliminate Policy AP-7.3 Volunteer/Work Credit.

Motion: Mrs. Menon  
Second: Mr. Rankin  
Vote: Unanimous

**Motion:** to adopt Policy AP-9.0 Student Fees and Supplies as proposed.

Motion: Mrs. Menon  
Second: Mr. Ryder  
Vote: Unanimous

**Motion:** to adopt Policy SE-2.0 Attendance with amendments.

Motion: Mr. Ryder  
Second: MR. Rankin  
Vote: Unanimous

**Motion:** to move Policy SE-13.0 Attendance to a second reading with amendments.

Motion: Mr. Ryder  
Second: Mrs. Menon  
Vote: Unanimous

**Motion:** to approve extended field trips as submitted.

Motion: Mr. Rankin  
Second: Mrs. Menon  
Vote: Unanimous

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## Board Business – Discussion Items

An update was given on Christmas party plans

**Motion:** to spend up to \$4,000 in employee appreciation for Christmas gifts for faculty and staff.

Motion: Mrs. Mount  
Second: Mrs. Menon  
Vote: Unanimous

Calendar Debrief – Reminders about Elf Production, Christmas Party, and the Holiday Concert

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## Community Comments

None.

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## Adjournment

Motion made to adjourn meeting.

Moved: Mr. Ryder  
Second: Mrs. Menon  
Vote: Unanimous

Open Meeting adjourned: 7:09

Next meeting is currently scheduled for December 7<sup>th</sup>.

Open Session 5:00pm, RCS R2 Conference Room.