

# RIDGEVIEW CLASSICAL SCHOOLS



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## Agenda Minutes - Board of Directors Mtg, Oct 3, 2013, 4:30 pm, Room #300

Agenda Item	Action	Who

### CTO/Pledge of Allegiance, 4:32PM

Present: Principal: Mr. Anderson, Assist. Principal: Mr. Carpine, Student Services Coordinator: Absent, President: Kristina Menon, VP: Lisa Hoffman, Treasurer: Dan Nygaard, Members: Paul Heyliger, Fred Wagner Teacher: Mr. Smith, Community: Mrs. Jorgensen, Mrs. Randall, Mrs. Lambert (no community members or teachers were present for the entire meeting.)

### Review and adoption of agenda

*Motion to adopt consent agenda adding community comments at the first and the Common Core discussion prior to the policy business:*

Moved: Lisa  
Second: Paul  
Vote: Unanimous

## Community Comments

Mrs. Lambert expressed her opinion that the new dress code negatively impacts the students. She feels that it causes good students too much stress and that bad students will ignore it. She believes families should have been allowed input into the decision. (Original written text can be found along with the minutes in the resource room Board binder.)

## Reports

### Principal:

Mr. Anderson reported that three week evaluations have gone out in the mail, including links and passwords for parents to access the new student information system, PowerSchool. Mr. Anderson has addressed this with the faculty and the teachers will be held accountable for timely grade updates.

He has been reviewing the requirements for the foreign exchange student program. In the past, the idea was to have each student enter the 11<sup>th</sup> grade for the "American" experience. This has not been easy for many students who do not have the background to be successful in dealing with the depth of these classes. In the future, he will be looking at placing them more in accordance with their abilities. (This is not a degree integrity issue as the exchange students do not graduate from Ridgeview.)

The way discipline records are logged has changed. The student first reports to the front office where the infraction will be logged into the SIS. The student would then be sent to the AP who will handle the issue and log the results.

Mr. Anderson has written several Principal Perspectives for the Nuntius. Topics include a Welcome to Ridgeview, Disaster Support, Principal's Speech to the 7-12<sup>th</sup> grades, and Sportsmanship.

The Senior thesis selection form will go out to the seniors. They will be required to fill it out and turn it back in by November to be logged into Power School. Each student will pick an advisor, and the texts they plan to use. The student and advisor together will pick a second advisor, and the third person on the committee will be the Principal.

Mr. Anderson has also reviewed the paper trail regarding volunteers. He is working with his assistant to better define which positions are responsible for which functions.

Has completed 2nd monthly walk of the facilities with the AP to review for cleanliness and maintenance.

All purchases with bond money have been halted pending review of requirements for PARCC testing. Thirteen teacher evaluations have been done, mostly positive. The dress code continues to improve. Has instituted a paper trail providing notes for both faculty and admin meetings. He is also working through a website cleanup, taking down out-of-date documents.

Curriculum:

The classics are going very well in the elementary school. (There is some concern that it will pose an additional hurdle for students who enter in later grades.) The new penmanship program is also going well. PARCC may be a useful tool in auditing the math program. He has been doing many observations in the Math department due to the large turnover last year. One teacher is leaving in 5<sup>th</sup> grade and he is short one part time TA in 6<sup>th</sup> grade.

Homework:

No complaints

Assist. Principal:

Mr. Carpine reported that the time he is spending on discipline has increased. He believes it is due to the teachers holding students more accountable. Several students are already at 3 pink slips. Mr. Wagner reported that the feedback he has heard from kids is that they like the new enforcement rules.

The fire drill was held on Sept 24. It went very well with just a few minor changes requested. PSAT and PLAN testing will take place in Oct. The ACT and AP packets have been done.

Safety & Security:

A few door issues due to new locks. Employees have been instructed in the operation.

Student Services:

Mrs. Hayhurst said they will have a new hire who will start Monday and finish the end of November, with another hire to start November 4<sup>th</sup> to finish out the year. She will have SPED numbers at the next meeting.

President:

Mrs. Menon has attended many school events including Back to the Barracks, the Faculty Talent Show, teacher observations, new teacher reading groups, and colloquiums. In addition she has been filling in for Mrs. Schunk by giving prospective parents school tours. She is assisting with the technology evaluation for the PARCC, and researching common core. She is also assisting with PowerSchool, coming up with new reports for monitoring school statistics, and working on the website.

Vice President:

Wikipedia has been updated to include our new principal and the 2013 ACT scores. We encountered an issue with a Facebook posting. Per policy, Mr. Anderson will determine which external school posts will be allowed to remain on the school page. Our ACT account

manager has changed. The new one is working with Mrs. Hoffman to clarify the differences between two different sets of documentation. Mrs. Hoffman asked who will be running the Fall Bazaar. Mr. Carpine said we were not having it this year as no one volunteered to run it.

Treasurer: Mr. Nygaard reported that he attended Back to the Barracks and said it was great. He will cover financial issues under that agenda item.

Dr. Heyliger: Nothing at this time.

Mr. Wagner: Is concerned about training for the new parking lot monitors (will take it up with Mr. Carpine offline).

Teachers: Mr. Smith reported the Senior Lock-In will take place tomorrow. The kitchen is still being remodeled, but hoping to have it completed by the end of October.

Committees: SAC committee requested approval of members: Mrs. Schuemann, Mr. Carpine, Mr. Tim Smith, Mr. Edwards, Mrs. Hernandez, and Mrs. Tallis. (They may add one additional member)

*Motion to approve committee members:*

Moved: Paul  
Second: Lisa  
Vote: Unanimous

## Monthly Business

Enrollment/Lottery Report – October count is in with a total of 774 students. This is under the budget of 801 so adjustments to expenses will need to be made. There was a larger loss of upper schools than predicted. Mrs. Hoffman requested an update of the “Student's leaving” document at the next meeting and again in the February board meeting.

Facilities – Mr. Carpine reported the new janitorial service is going well. After a review of the first few weeks, he has added a few items for them to pay close attention to. He and the principal completed the 2<sup>nd</sup> facilities walk through. The fire inspection is set for next month. An issue has been discovered with the R2 drainage pipes. He is getting a quote for fixing it. The repair will have to be done over the Christmas break as it will take 5-8 days to complete.

Policy violations – None. Mr. Carpine will report as needed, and asked this item be removed as a standard item.

Volunteer hours – There are a total of 699 registered volunteers with a total of 859 volunteer hours for the last month.

## Policy Business

2nd Reading: AP 4.2 Class Rank, Valedictorian, Salutatorian was moved to 3<sup>rd</sup> reading, adding a character component.

*Motion to move to 2<sup>nd</sup> reading:*

Moved: Paul  
Second: Dan  
Vote: Unanimous

1st Reading: SE – 13.0 Philosophy of Sports was modified to include a clear statement regarding sportsmanship.

*Motion to move to 2<sup>nd</sup> reading:*

Moved: Lisa  
Second: Paul  
Vote: Unanimous

**1st Reading:** AP – 7.5 Eligibility was modified to include a clear statement regarding sportsmanship.

*Motion to move to 2<sup>nd</sup> reading:*

Moved: Paul  
Second: Fred  
Vote: Unanimous

**1st Reading:** SE – 7.6 Participation in Extra-Curricular Activities by Part-Time and non-enrolled students was modified to clarify PSD policy regarding Opting in to another schools sports program.

*Motion to move to 2<sup>nd</sup> reading:*

Moved: Paul  
Second: Lisa  
Vote: Unanimous

## Finances

The BOD reviewed August finances. They discussed the shortfall of about \$160k in the budget due to student enrollment. Possible areas to look at for cuts were brought up, however no decisions were made pending September numbers which will include actual numbers for the school year. The Audit is complete and will be presented next month. The question was asked by the BM of how we want to handle the Scrip accounts of parents who have left the school. Mrs. Hoffman suggested it be transferred into fundraising or BOD discretionary, whichever presents the easiest bookkeeping. Policy or best practice to be brought back to the next meeting. Per plan, the fundraising account was to be used in the remodel efforts of R2. The BM suggested we leave approximately \$1000 in the account for future efforts.

*Motion to transfer \$15,000 from Fundraising to the R2 remodel fund:*

Moved: Dan  
Second: Paul  
Vote: Unanimous

## Discussion Items

**Credit card for Italy trip:** The business manager recommended we provide a credit card for the Italy trip for emergencies. (In the past, we have used cash.)

*Motion to provide credit card for emergencies for Italy trip:*

Moved: Paul  
Second: Fred  
Vote: Unanimous

**Resolution Against Common Core:** The Board reviewed an issue facing the school concerning the forcing of a nationalized curriculum upon all public schools in the country via a move to the PARCC standardized test. As this curriculum is diametrically opposed to virtually everything that we stand for as a school, the Board unanimously voted to support and endorse a statement, written by our principal Mr. Anderson, rejecting the imposition of the Common Core and the resulting violation of our autonomy as a self-ruled charter school.

*Motion to approve and make public Ridgeview's opposition to the Common Core and the associated PARCC test (full text of the resolution is attached to these minutes:*

Moved: Lisa  
Second: Paul  
Vote: Unanimous

**Power School:** Mrs. Menon stated all is going well, and that she has been getting very positive feedback from the teachers, registrar, and everyone else involved with the software. This has been a very successful and advantageous move and a relatively smooth transition (thanks in great part to Trevor Horn).

**Health Care Update:** Mrs. Hoffman reported some numbers are in for the health exchange program. A Non-smoker under the age of 30 will be able to get a conforming policy for \$135 per month. The old cost was \$56.

Our insurance broker called and wanted to know if the school would still offer spousal coverage. Although in the past RCS has always offered this option, the full cost has been paid by the employee. The broker's concern is that companies may increase the rate of the employee if this is offered. If this is the case, we will no longer offer the spousal coverage.

**SB-191 and Teacher Accountability:** The Board discussed the fact that, although RCS is exempt from this law, we have our own procedures in place to ensure a high level of teacher accountability. The Principal does classroom evaluations throughout the year with both written and verbal feedback. At the end of the year, each teacher receives an extensive written evaluation from the Principal which is followed up with a one-on-one discussion.

**Kindergarten Split Day:** Additional options for the split day kindergarten were discussed. The Board has no issues, and feels that the final decision is one that the Principal should make.

**Faculty Christmas Party:** The Board discussed the option of canceling the party due to budget concerns. All of the Administrators felt that it was an important event that should go on as planned. Due to the timing of the Board Meetings, much of the work will have to be done offline. Mrs. Menon and Mrs. Hoffman to work on a plan and send it out to the Board via email.

**Other:** None

The next Board meeting will take place on 11/14/13.

**Meeting Adjourned: 8:36PM**